

Media Ministry

Audio – Video – Lighting (AVL) Technician Position – Part Time

Job Description

Summary

The Audio-Video-Lighting Technician will setup, operate, and strike events requiring media support at Valley Baptist Church. The employee will assist the Media Department administrating assets that provide AVL support. This is a part time position with irregular work hours based on scheduling requirements.

Supervisor: Director of Media Ministry

Reports to: Associate Director of Media Ministry

Job Responsibilities for an Audio-Video-Lighting Technician Position:

- A. Demonstrates leadership to provide excellent customer end user experience
- B. Setup venue dependent AVL equipment. To include microphones, projectors, stage equipment, props, and lighting instruments.
- C. Operate AVL equipment for events. This to include digital and analog audio consoles, wireless microphones, Dante digital I/O systems, wired and wireless performer monitoring systems, video routers and recorders, presentation software on Mac and PC platforms, and lighting control systems.
- D. Quickly edit and prepare screen graphics and import video for presentations.
- E. Strike AVL at completion of events and re-dress venues for future event.
- F. Track consumable items and assure availability for current and future events.
- G. Attend and operate equipment for rehearsals as needed.
- H. Keep equipment clean and functioning
- I. Work with contractors and volunteers as needed
- J. Capable of clime and work on ladders
- K. Must be able to lift and carry at least 30-50 lbs.
- L. Duties as assigned
- M. Be available night and weekend work hours

Required Skills for this position:

- A. Digital and Analog Audio Console experience (Yamaha or similar)
- B. Microphone selection and position experience.
- C. Stage equipment selection and setup skills.
- D. ProPresenter and PowerPoint experience including video import and screen editing. Ability to import wide variety of material to be used in presentations quickly.
- E. Lighting console (High End Systems or similar) experience.
- F. Excellent communication and collaboration skills
- G. Ability to make decision and problem solving skills
- H. Media and Performance acumen, knowledge and professionalism
- I. Handles confidential information/material
- J. Ability to communicate orally and written in a professional manner
- K. Works well both alone or in a team setting
- L. Strong analytical skills

Requirements:

- A. Prefer 2-3 years AVL experience
- B. Minimum Education: High School
- C. Agree to Southern Baptist Faith and Message "Articles of Faith"